

**TRAFFIC COMMISSION  
October 22, 2009 MINUTES**

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Joseph Terranova, Chair, called the meeting to order at 4:00 p.m.

**Members Present:** Joe Terranova, Chair  
Brian Malone, Vice Chair  
Barry Gussow  
Paul McKenna, Jr.  
David Justl  
Robert Heins  
Gregory Bragg  
Dennis Hooper

**Members Absent:** Rebecca Granite-Johnson

**Staff Present:** Ken Johnson– Traffic Engineering, Public Works  
Bonnie Teaforde– Public Works Director, Public Works  
Jeanne Keeler– Parking Analyst, Public Works  
Rabie Rahmani– Principal Civil Engineer, Public Works  
David Kriske– Principal Planner, Community Development  
Cory Wilkerson– Asst. Trans Planner, Community Development  
Melissa Schnitzius– Recording Secretary, Public Works

**I. FLAG SALUTE**

**II. ROLL CALL**

**III. ORAL COMMUNICATIONS:** (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

**A. Public Communication**

None

**B. Commission Member Communication**

None

**C. Staff Communication**

Mr. Johnson stated that the taxi cab needs and necessity is going to be on the agenda next month. He informed the Commission members of the previous Traffic Commission items that will be presented at the next City Council meeting. Those items are:

- LNCV ordinance
- Verdugo bike lane proposal
- Magnolia Park crosswalks

Mr. Justl asked when the Commissioner's terms will be discussed by City Council. Staff will return to the Commission with the status at the next meeting.

#### **IV. APPROVAL OF MINUTES**

Barry Gussow moved, and David Justl seconded, to approve the minutes for the September 24, 2009, meeting. Paul McKenna suggested adding the explanation of an option after mentioning it in the minutes. The motion was approved unanimously.

#### **V. REPORTS**

##### **A. Taxi Cab Report– Terre Hirsch**

Mr. Hirsch announced that the taxi cab application period opened October 1, 2009 and will close December 10, 2009. The License and Code Division received two inquiries regarding the application period. Mr. McKenna, Mr. Johnson, Mr. Justl, and Mr. Terranova participated in the discussion.

Note and file.

##### **B. Non Critical Ambulance Services– Ken Johnson**

Mr. Johnson stated that Chief Robertson was unable to attend the meeting, but he sent the recommendation from the Fire Department. They recommend requiring private ambulance companies to be approved by Los Angeles County before receiving an operational permit from Burbank. Mr. Hirsch explained that non-emergency medical services pay a business tax, but are not regulated by the City. Mr. Justl, Mr. McKenna, Mr. Gussow, Mr. Bragg, Mr. Terranova, Mr. Malone, and Mr. Hirsch participated in the discussion.

Note and file.

##### **C. City of Burbank Bicycle Master Plan– Cory Wilkerson**

Mr. Wilkerson presented the Bicycle Master Plan for the Commissioners. It is important because it will bring grant money into the community. The plan increases safety for bicyclists by adding bicycle boulevards, signage, and space from vehicles. Mr. McKenna, Mr. Justl, Mr. Johnson, Mr. Terranova, Mr. Malone, Mr. Kriske, and Mr. Hooper participated in the discussion.

Note and file.

##### **D. Traffic Signal Timing and Coordination– Ken Johnson**

Mr. Johnson explained the following three main parameters of timing signals: cycle length, split, and offset. The three parameters when used properly provide for the maximum benefit to drivers. Mr. Malone, Mr. Bragg, Mr. Hooper, Mr. Terranova, Mr. Justl, and Mr. McKenna participated in the discussion.

Note and file.

##### **E. Protected / Permissive Traffic Signal Operation– Ken Johnson**

Mr. Johnson stated that a green arrow is a protected traffic signal operation and a green ball is a permissive traffic signal operation. Some traffic signals are timed in a fixed

manner and others are variable. Timed signals cycle every 40-220 seconds, depending upon the rate of vehicles entering the intersection. Variable signals are tripped by vehicles driving over detectors or loops, thereby telling the signal to turn green. Mr. Malone, Mr. Bragg, Mr. Hooper, Mr. Terranova, Mr. Justl, and Mr. McKenna participated in the discussion.

Note and file.

#### **F. Accidents near schools– Ken Johnson**

Mr. Johnson stated that due to a vehicular incident involving a pedestrian, an educator at Miller Elementary School requested stop signs at every intersection adjacent to schools in the City. It was suggested that schools circulate the Safe Routes to School maps for parents and children. Mr. Malone, Mr. Bragg, Mr. Hooper, Mr. Terranova, Mr. Justl, and Mr. McKenna participated in the discussion.

David Justl moved, and Paul McKenna seconded, to recommend not placing a mandate for blanket four-way stop signs around all school intersections in Burbank; however, each intersection can be considered on a case by case basis. The motion passed unanimously.

#### **G. Speed Abatement at 3086 North Avon Street– Ken Johnson**

Mr. Johnson stated GKN Aerospace-Bandy Machining contacted staff to request traffic control devices at 3086 North Avon Street. Bandy occupies the buildings on both sides of the street, and they require their employees to cross that street multiple times a day. Mr. Malone, Mr. Bragg, Mr. Hooper, Mr. Terranova, Mr. Justl, and Mr. McKenna participated in the discussion.

Paul McKenna moved, and Barry Gussow seconded, to direct staff to contact Bandy Machining and come back with some other alternatives. The motion passed unanimously.

#### **H. Final LNCV Ordinance to City Council– Ken Johnson**

Mr. Johnson stated that the LNCV ordinance will be presented to the City Council on October 27, 2009. Mr. Malone and Mr. Johnson participated in the conversation.

Note and file.

### **VI. PUBLIC HEARINGS**

None

### **VII. FUTURE AGENDA ITEMS**

- Taxi Cab Needs and Necessity (October 2009)– Johnson
- Parking around schools at dismissal time on street sweeper day (June 2009)– Bragg
- Parking of Vehicles containing Banners on Olive Avenue Bridge over Ventura Freeway (April 2009)– Justl
- Medical Transportation (February 2009)– Terranova
- Bicycle Helmet Education (September 2009)– McKenna

- Accident and Citation statistics for review (October 2008)– Flad
- Traffic Calming (March 08)– Johnson
- Status on Truck Routes (June 2009)– Justl
- Discussion of Parking in Magnolia Park (March 2009)– Terranova
- Commercial Vehicle Parking Restrictions (July 2008)– Johnson

#### **VIII. ADJOURNMENT**

Barry Gussow moved, and Robert Heins seconded, to adjourn the meeting at 7:20 p.m. The next regularly scheduled meeting will be held on Thursday, November 19, 2009, at 4:00 p.m. in the Community Services Building, Room 104.

Respectfully submitted,

Ken Johnson, Traffic Engineer  
KJ: ms